

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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02nd April 2025

To Councillors of the East Horsley Parish Council

You are summoned to attend the Meeting of the East Horsley Parish Council to be in the Clubroom of the Village Hall on **Monday 7th April 2025** starting at **7.30pm**.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council at a time chosen by the Chairman.

Kevin Jenkins
Assistant Parish Clerk

A G E N D A

1. **To accept apologies & reasons for absence in accordance with the LGA 1972, Sch12, Para 40.**
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2. **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities.**
3. **Chairman's Comments**
4. **SCC and GBC Update**
5. **Public Participation.**
 - The meeting will be adjourned for members of the public to make a comment or ask a question on items within the agenda or relevant matters.
6. **Planning and Environment Matters**
 - To receive a report from the Chairman of the Committee.
Applications considered attached – Appendix 1.
7. **Financial Matters**
 - To approve the list of payments amounting to £10391.10 previously authorised by Councillors.
Appendix 2 contains a list of cheques signed by councillors prior to the meeting
8. **To Discuss GBC's proposed revisions to parking controls at Kingston Meadows and agree a consultation response**

9. **To Agree a Grant for The Friends of Horsley Station Celebrate 200 Years of The Railway**
 - A grant application has been circulated in advance of the meeting. Friends of Horsley Station request a maximum of £630. Grants from other sources have been applied for.
10. **To Agree Expenditure of a Planter for The Friends of Effingham Junction Station**
 - The Friends would like to install a planter on the London bound platform. They request a sum of £800 for its construction.
11. **To Discuss the Spring Litterpick**
12. **Annual Parish Meeting Friday 2nd May 2025 Update**
13. **Task Group Progress Reports**
(Leaders of the group are to brief the council on relevant progress)
 - Communications & Events Group *(Steve Harvey)*
 - Climate Change Group *(Sylvia Igglesden)*
 - Road Safety and Maintenance Group *(Andrew Franklin)*
 - Village Appearance Group *(Aileen Aitcheson)*
 - Countryside Group. *(Juliet Robinson)*
 - Railway Group *(Andrew Franklin)*
 - Heritage Group *(Robert Taylor)*
14. **Project Groups Significant Update Reports**
15. **External Meetings**
16. **To Approve the Date of the Next Meeting of the Council**
 - The Annual Statutory Parish Council Meeting is scheduled for Monday May 19th at 7.30pm in the Village Hall Clubroom

Kevin Jenkins Assistant Parish Clerk

2nd April 2025

EAST HORSLEY PARISH COUNCIL

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East Horsley Parish Council Office, Kingston Avenue, Leatherhead, Surrey KT24 6QT
Telephone: (01483) 281148 e-mail parishcouncil@easthorsleypc.org

Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report **New planning applications considered by the Committee** **from the 3rd March to the 17th March 2025** **and dealt with under delegated authority:**

<u>Planning Application</u>	<u>Committee Response</u>
Oakdene, Forest Road, East Horsley, Leatherhead, KT24 5BB Ref. No: 25/P/00179	No Objection
Plot 43, Ada Gardens, East Horsley, Surrey, KT24 6PU Ref. No: 25/P/00146	Objection
Field Cottage, Bluebell Lane, East Horsley, Leatherhead, KT24 6RH Ref. No: 25/P/00046	No Objection
Four Oaks, Woodland Drive, East Horsley, Leatherhead, KT24 5AN Ref. No: 25/P/00240	No Objection
Wood End, Forest Road, Effingham Junction, Leatherhead, KT24 5HD Ref. No: 25/P/00161	No Objection
Old Oak Cottage, Surrey Gardens, Effingham Junction, KT24 5HF Ref. No: 25/P/00270	No Objection
Ruskin, Green Dene, East Horsley, Leatherhead, KT24 5RG Ref. No: 25/P/00285	Objection

Application Decisions

Reported by Guildford Borough Council from 3rd March 2025 to 28th March 2025

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
25/P/00020	Gorongoza, Forest Close, East Horsley, Leatherhead, KT24 5BU	No Objection	Refused
24/P/01739	Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, Leatherhead, KT24 5TD	No Objection	Refused
24/P/01555	Stemming, Oakwood Drive, East Horsley, Leatherhead, KT24 6QF	Objection	Withdrawn
24/P/01507	Pippins, Park Corner Drive, East Horsley, Leatherhead, KT24 6SE	Objection	Refused

Appeals Submitted or Decided from 3rd March 2025 to 28th March 2025
Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st February to the 28th February 2025

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	06.02.25	Smile IT Ltd	IT Hosting Package	108.00	AA	RT
Internet	06.02.25	RBLI	Village Sign	239.98	AA	RT
Internet	06.02.25	Nikki Worsfold	Comms Consultant	985.00	AA	RT
Internet	12.02.25	ABBA Revival	HBDO	570.00	AA	RT
Internet	20.02.25	Surrey Hills Society	Annual Membership	30.00	AA	RT
Internet	20.02.25	Stations In Bloom	Friends of Effingham Jct	25.00	AA	RT
Internet	20.02.25	EHVH	Highways Meeting	15.00	AA	RT
Internet	20.02.25	Toolstation	Village Warden Equipment	133.96	AA	RT
Internet	25.02.25	J Rogerson Construction	Parish Council Store Room	7,200.00	AA	RT
Total				<u>9,306.94</u>		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£318.20	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £133.99	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2,524.41	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

10th March 2025

Minutes of a Meeting of the Parish Council Finance & Risk Management Committee held in the Parish Meeting Room, on 6th March 2025 at 10.00 am.

ATTENDANCE:

Aileen Aitcheson, (Chair), Robert Taylor, Colin Carmichael, Steve Harvey, Nicholas Clemens (Clerk)

1. To Receive and Accept Apologies for Absence

1. Aileen Aitcheson

2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None.

3. Review the Bank Balances

3. The committee approved the figures.

4. To Discuss Projected Year End Outturn

4. The committee accepted the projection provided by the clerk. A £20000 surplus is planned for.

5. To Agree Expenditure on a Gazebo

5. Steve Harvey requested expenditure on a gazebo 6mx3m this will be used for the Big Day Out and other events. It was agreed that this expenditure would be included in the Big Day Out budget.

6. To Discuss Engaging a Village Warden

6. The committee agreed that Nick Clemens would be suitable to carry out the role.

7. To Approve Expenditure on Three Tasks

7. Repair to Wellington Meadow Gate £120. Agreed by the committee.
8. Install Horsley Village Sign on Horsley Road £190. Agreed by the committee.
9. Repair fencing on the west side of Forest Road bridge £440. Agreed by the committee.

8. To Review Contractor Work Patterns

10. The spread sheet was reviewed. It was felt more information was needed an updated spreadsheet will be used. It was also requested that office staff holiday leave should be reinstated.

9. Next F&R Meeting

11. The next meeting of the Finance & Risk Committee will be Thursday 12th June 10am.

Nick Clemens Clerk