

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens

East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT

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Draft as of 9th April 2025

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall

7th April 2025 at 7.30pm

ATTENDANCE: Councillors; Robert Taylor (Chair), Aileen Aitcheson, Andrew Franklin, Colin Carmichael, Sylvia Igglesden, Holly Haling, Steve Harvey, Anna Mitchell, Juliet Robinson and SCC Councillor Dennis Booth, GBC Councillor Catherine Young and four members of the public.

178. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 40

1. None Received

179. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct

2. No declarations were made

180. To Agree and Sign the Minutes of the Previous Meeting held on the 10th March 2025

3. The minutes of the previous meetings were agreed as correct, The Chair signed them.

181. Chair's Comments

4. The Chair welcomed everyone to the meeting and then commented regarding changes in local government being the proposed changes in The National Planning Policy and their projected timetable for the Guildford Borough Council Local Plan update, and that local government in Surrey is changing with creation of two or three unitary authorities still to be decided and said that he would be responsible regarding the Local Plan & Colin Carmichael the local government reorganisation

182. SCC and GBC Update

5. SCC Cllr. Dennis Booth, announced he was still progressing on the repairs to the Ockham Road South with the manhole cover problems outside the library and getting Station Approach Road repaired patching for Station Approach Road
6. GBC Councillor Catherine Young, Brought 7 Blue Hearts for placing in grass verges to encourage rewilding as part of the Blue Campaign, she then announced that local Government in Surrey is changing and this will potentially have implications for the way services are run in the future and the relationship between Parish Councils and new Unitary Authorities, she was also questioned regarding the proposed changes to the parking regulations at Kingston Meadows

183. Public Participation

7. A resident commented on their disaffection regarding the work done on the road patching on Station Approach.

184. Planning and Environment Matters

8. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting. (Appendix 1)

185. Financial Matters

9. The list of payments issued since the previous meeting were approved, total being GBP9,306.94 (Appendix 2)

186. To Discuss GBC's proposed revisions to parking controls at Kingston Meadows and agree consultation response

10. The Councillors agreed that with the removal of the parking restrictions this would encourage free car parking for the Horsley Station commuters and that the Parish Council will therefore object to the proposed changes being that they are going to be detrimental to the users of the Village Hall

187. To Agree a Grant for The Friends of Horsley Station Celebrate 200 Years of the Railway

11. A Grant of GBP380.00 was originally applied for, and following discussions it was agreed to award GBP250.00.

188. To Agree Expenditure of a Planter for The Friends of Effingham Junction Station

12. A Grant of GBP800.00 was originally applied for, and following discussions with the Councillors it was agreed to award GBP250.00.

189. To Discuss the Spring Litterpick

13. The Councillors that attended the three Litterpick sites reported that they were well attended and that everybody enjoyed themselves whilst clearing up the litter, the next Litterpick is scheduled for Saturday 27th September

190. Annual Parish Meeting Friday 2nd May 2025 Update

14. Steve Harvey advised that event planning was going well with the attendance of the Guildford MP Zoe Franklin confirmed, and that there would be a vote of thanks for the retiring Parish Clerk, & Responsible Financial Officer Nicholas Clemens. and that once this weekend's Celebrate 200 Years of the Railway are completed he will be looking to promote the Annual Parish Meeting event fully being held in the East Horsley Village Hall

191. Task Group Progress Reports

15. Community, Events and Communications (*Steve Harvey*) – The Spring Newsletter is now out and was well received, preparation will now commence for the Summer Newsletter, and that there is to be a VE Day celebration at West Horsley Place on Thursday 8th May, and then they will be concentrating on the Horsley Big Day Out Sunday 29th June.
16. Climate Change (*Sylvia Igglesden*) – The next meeting of The Horsleys C.A.N. is Monday 14th April
17. Road Safety and Maintenance (*Andrew Franklin*) – The East Horsley Village sign that was driven into on the Horsley Road has now been replaced and that the Road Safety project is ongoing as the group are analysing the preliminary data findings
18. Village Appearance (*Aileen Aitcheson*) – The next meeting will be held Thursday 12th June, and the Blue Hearts have been received and will be planted in identified grass verges throughout the village, in the absence of a Village Warden Thank You was given to George of George's Garden Service for his maintenance work around the village

19. Countryside (*Juliet Robinson*) – Nothing now to report.
20. Railway (*Andrew Franklin*) – The road entrance to Effingham Junction Station has now been cleared, and the new Welcome To The Horsleys sign will be unveiled this Saturday at the Celebrate 200 Years of the Railway with the Mayor of Guildford in attendance.
21. Horsley Heritage Group (*Robert Taylor*) – Three new Heritage guided walks have now been approved and the group want to develop their own separate website with links to East & West Horsley Parish Council websites
- 192. Project Groups Significant Update Report**
22. The Padel Tennis working group is continuing to develop the approach and is now seeking preapplication planning advice, as well as exploring funding and partnering options.
- 193. Report on External Meetings**
23. Colin Carmichael joined the SALC Local Government Reorganisation & Devolution recent webinar and advised it gave an insight in to the proposed Government devolution plans and how this would affect the role of the Parish Council.
- 194. To Approve the Date of the Next Meeting of the Council**
24. The meeting is scheduled for Monday 19th May 2025 being the Statutory Meeting where a new Chair will be appointed starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT.

Kevin Jenkins Assistant Parish Clerk

10th April 2025

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Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report **New planning applications considered by the Committee** **from the 3rd March to the 17th March 2025** and dealt with under delegated authority:

<u>Planning Application</u>	<u>Committee Response</u>
Oakdene, Forest Road, East Horsley, Leatherhead, KT24 5BB Ref. No: 25/P/00179	No Objection
Plot 43, Ada Gardens, East Horsley, Surrey, KT24 6PU Ref. No: 25/P/00146	Objection
Field Cottage, Bluebell Lane, East Horsley, Leatherhead, KT24 6RH Ref. No: 25/P/00046	No Objection
Four Oaks, Woodland Drive, East Horsley, Leatherhead, KT24 5AN Ref. No: 25/P/00240	No Objection
Wood End, Forest Road, Effingham Junction, Leatherhead, KT24 5HD Ref. No: 25/P/00161	No Objection
Old Oak Cottage, Surrey Gardens, Effingham Junction, KT24 5HF Ref. No: 25/P/00270	No Objection
Ruskin, Green Dene, East Horsley, Leatherhead, KT24 5RG Ref. No: 25/P/00285	Objection

Application Decisions

Reported by Guildford Borough Council from 3rd March 2025 to 28th March 2025

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
25/P/00020	Gorongoza, Forest Close, East Horsley, Leatherhead, KT24 5BU	No Objection	Refused
24/P/01739	Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, Leatherhead, KT24 5TD	No Objection	Refused
24/P/01555	Stemming, Oakwood Drive, East Horsley, Leatherhead, KT24 6QF	Objection	Withdrawn
24/P/01507	Pippins, Park Corner Drive, East Horsley, Leatherhead, KT24 6SE	Objection	Refused

Appeals Submitted or Decided from 3rd March 2025 to 28th March 2025
Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st February to the 28th February 2025

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	06.02.25	Smile IT Ltd	IT Hosting Package	108.00	AA	RT
Internet	06.02.25	RBLI	Village Sign	239.98	AA	RT
Internet	06.02.25	Nikki Worsfold	Comms Consultant	985.00	AA	RT
Internet	12.02.25	ABBA Revival	HBDO	570.00	AA	RT
Internet	20.02.25	Surrey Hills Society	Annual Membership	30.00	AA	RT
Internet	20.02.25	Stations In Bloom	Friends of Effingham Jct	25.00	AA	RT
Internet	20.02.25	EHVH	Highways Meeting	15.00	AA	RT
Internet	20.02.25	Toolstation	Village Warden Equipment	133.96	AA	RT
Internet	25.02.25	J Rogerson Construction	Parish Council Storeroom	7,200.00	AA	RT
<u>Total</u>				<u>9,306.94</u>		

Standing Orders and Direct Debits Currently in Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£318.20	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £133.99	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2,524.41	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

10th March 2025

Minutes of a Meeting of the Parish Council Finance & Risk Management Committee held in the Parish Meeting Room, on 6th March 2025 at 10.00 am.

ATTENDANCE:

Aileen Aitcheson, (Chair), Robert Taylor, Colin Carmichael, Steve Harvey, Nicholas Clemens (Clerk)

1. To Receive and Accept Apologies for Absence

1. Aileen Aitcheson

2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None.

3. Review the Bank Balances

3. The committee approved the figures.

4. To Discuss Projected Year End Outturn

4. The committee accepted the projection provided by the clerk. A £20000 surplus is planned for.

5. To Agree Expenditure on a Gazebo

5. Steve Harvey requested expenditure on a gazebo 6mx3m this will be used for the Big Day Out and other events. It was agreed that this expenditure would be included in the Big Day Out budget.

6. To Discuss Engaging a Village Warden

6. The committee agreed that Nick Clemens would be suitable to carry out the role.

7. To Approve Expenditure on Three Tasks

7. Repair to Wellington Meadow Gate £120. Agreed by the committee.
8. Install Horsley Village Sign on Horsley Road £190. Agreed by the committee.
9. Repair fencing on the west side of Forest Road bridge £440. Agreed by the committee.

8. To Review Contractor Work Patterns

10. The spread sheet was reviewed. It was felt more information was needed an updated spreadsheet will be used. It was also requested that office staff holiday leave should be reinstated.

9. Next F&R Meeting

11. The next meeting of the Finance & Risk Committee will be Thursday 12th June 10am.

Nick Clemens Clerk

