

# EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens  
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Draft as of 11<sup>th</sup> January 2024

## **Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 8th January 2024 at 7.30pm**

**ATTENDANCE:** Councillors; Robert Taylor (Chair), Aileen Aitcheson, Holly Haling, Andrew Franklin, Steve Harvey, Juliet Robinson, Hilary Gullen, Sylvia Igglesden. GBC Cllr. Catherine Young, Parish Clerk Nick Clemens & 3 members of the public.

### **112. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 4**

1. Colin Carmichael, Steve Punshon.

### **113. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct**

2. None

### **114. To Agree and Sign the Minutes of the Previous Meeting held on 4th December 2023.**

3. The minutes of the previous meetings were agreed as an accurate record. The Chairman signed them.

### **115. Chairman's Comments**

4. The Chairman expressed his shock at the death of a motorcyclist on 7<sup>th</sup> January. The accident happened on the A246 between Outdowns and Green Dene. It is disappointing that SCC have not taken account of information provided by the Council to improve safety at this point in the road.

### **116. SCC and GBC Update**

5. GBC Cllr Catherine Young asked if the Council would like an update from Sam Hutchinson, GBC Head of Community Services, on the asylum seekers accommodation at Thatchers Hotel. It was agreed to hold a short session prior to the February 12<sup>th</sup> PC meeting.
8. Catherine Young told the meeting that a developer contribution would be available from Thatchers development. Section 106 money of £26000 has been earmarked for recreational open space contributions in the vicinity of the development.

### **117. Public Participation**

9. No questions

### **118. Planning and Environment Matters**

10. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting (Appendix 1).
11. In 2023-24 there have been 24 meetings of the committee, 116 applications considered with 22% being objected to.

12. The Wisley Appeal hearing ended in December. The planning consultant, Colin Smith, cost a total of £9732.50.
- 119. Financial Matters**
13. The list of payments issued since the previous meeting were approved, these totalled £11866.74 (Appendix 2).
- 120. To Agree the 2024-25 Budget**
14. The Finance & Risk Committee reviewed the proposed changes and recommended them to the council. The Council agreed the budget.
- 121. To Approve the Precept for 2024-25**
15. The Finance and Risk Committee had reviewed the precept requirement against the budget and recommend a precept of £154951 this represents a 5% increase on the previous year. The cost for a Band D equivalent property is £58.90 for the year.
- 122. To Discuss SCC's Survey on Public Rights of Way**
16. It was agreed that the Council would complete the survey, this will be undertaken by the Countryside Task Group. Individual councillors are recommended to complete a personal survey.
- 123. To Agree Expenditure on 'Shop Local' Banners**
17. Cllr. Steve Harvey circulated a paper for the project. The banners aim is to promote the local shops. The council agreed expenditure of £580.
- 124. To Agree Expenditure on Signage at Horsley Station**
18. Cllr Steve Harvey and Railway Task Group leader Stephen Groom made a presentation to support the installation of a 'Welcome to the Horsleys' information board to be sited at the exit to the Guildford Bound platform. This would promote the main places of interest and other relevant information. SWR Community Fund, West Horsley PC have committed funds. The council agreed to make a contribution of £560.
- 125. To Discuss the Annual Parish Meeting**
19. The APM will be held on 23<sup>rd</sup> April. The review of the Council year will occupy the first half of the meeting. The second half will be dedicated to a subject that will be of interest to residents.
- 126. To Review the Chairmans Party**
20. The event was well attended and the Drift Golf Club was a good choice of venue. The cost of the event was £2700.
- 127. Task Group Progress Reports**
21. Communications Group (*Steve Harvey*) The first meeting of 2024 is 9<sup>th</sup> January. Plans for the 10<sup>th</sup> anniversary issue of the newsletter will be discussed. The website is fully functional with minor updates required.
22. Community Group (*Holly Haling*) No Report
23. Events Group (*Steve Harvey*) No additional report.
24. Road Safety and Maintenance Group (*Andrew Franklin*) The fatal accident on the A246 was avoidable if Surrey Highways had paid attention to local knowledge. Efforts will be redoubled to improve road safety along this road.

- 25. Village Appearance Group (*Aileen Aitcheson*) The next meeting is 8<sup>th</sup> February.
- 26. Climate Change Group (*Steve Harvey*) A meeting of CAN will be held on 25<sup>th</sup> January. Minutes of the December meeting have been circulated.
- 27. Countryside Group (*Steve Punshon*) A new volunteer has come forward for warden of Great Ridings Wood.
- 28. Railway Group (*Andrew Franklin*) The vacant Stockyard shop will be let commercially by the Arches Group. Stephen Groom reported that he is working on his book about the History of Horsley Station. Two issues are taking longer to be resolved than hoped, removal of barriers at the entrance of Effingham Station and repair of the leaking water adjacent to Horsley railway bridge.
- 29. Heritage Task Group (*Robert Taylor*) The first meeting of the group will be held on 23<sup>rd</sup> January. 7 people have shown an interest in being members.

**130. Project Groups Significant Update Report**

- 30. Cllr. Aileen Aitcheson attended a meeting of Neighbourhood Connectors. The group is concerned that not enough residents are accessing the service.
- 31. Repair Café: Cllr. Andrew Franklin has visited the Dorking Repair Café to get advice on setting up something similar.
- 32. Station Parade. Cllr. Steve Harvey reported that Avon Estates have appointed an architect and planning consultant to proceed with regenerating Station Parade east side.

**131. Report on External Meetings**

- 33. None reported.

**132. To Approve the Date of the Next Meeting of the Council**

- 34. The meeting is scheduled for Monday 12<sup>th</sup> February 2024 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT

**Nick Clemens, Parish Clerk**

**11th January 2024**

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## **Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report**

**New planning applications considered by the Committee  
Between 28<sup>th</sup> November 2023 to the 11<sup>th</sup> December 2023**

and dealt with under delegated authority:

<b>Application</b>	<b>Committee Response</b>
Marley Cottage, Wildwood Close, East Horsley, Leatherhead, KT24 5EP Ref. No: 23/P/01948	No Objection
Birchetts, Heath View, East Horsley, Leatherhead, KT24 5ED Ref. No: 23/P/01964	Objection
8 Parkside Close, East Horsley, Leatherhead, KT24 5BY Ref. No: 23/P/01996	No Objection

**DECISIONS reported by Guildford Borough Council between  
27<sup>th</sup> November to the 11<sup>th</sup> December 2023**

*Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here*

Reference	Location	P&EC Response	GBC Decision
23/P/01815	Maple Tree, Woodland Drive, East Horsley, Guildford, KT24 5AN	Objection	Refused

**Appeals Submitted or Decided between 27<sup>th</sup> November 2023 to the 11<sup>th</sup> December 2023**

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
23/P/00279	Perham, Old Lane Gardens, Cobham, KT11 1NN	<a href="#">Proposed extension to front, side and rear to include changing garage to habitable accommodation ...</a>	27/11	Awaiting decision	Awaiting decision

## Appendix 2: PAYMENTS APPROVED 30<sup>th</sup> October & November 30<sup>th</sup> 2023

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	01.11.23	Estelle Los	Raised Flower Bed	192.19	RT	AJA
Internet	01.11.23	Simply Print	Signage	118.00	RT	AJA
Internet	01.11.23	Simply Print	Signage	240.00	RT	AJA
Internet	01.11.23	J Hamshar	Toilet Cleaning	450.00	RT	AJA
Internet	01.11.23	Rialtis	Annual Support	276.00	RT	AJA
Internet	01.11.23	Colin Smith Planing	Wisley Appeal	272.00	RT	AJA
Internet	01.11.23	Gristman Tree Surgery	Forest Rd Stumps	696.00	RT	AJA
Internet	13.11.23	St Mathews School	HenrySmith Charity	120.00	SP	AJA
Internet	13.11.23	Howard of Effingham School	HenrySmith Charity	880.00	SP	AJA
Internet	13.11.23	Raleigh School	HenrySmith Charity	280.00	SP	AJA
Internet	13.11.23	St Lawrence School	HenrySmith Charity	400.00	SP	AJA
Internet	13.11.23	Cobham Foodbank	HenrySmith Charity	350.00	SP	AJA
Internet	13.11.23	M Hyatt	Village Warden	1294.50	SP	AJA
Internet	13.11.23	TCWS	Website	98.40	SP	AJA
Internet	13.11.23	TCWS	Website	108.00	SP	AJA
Internet	13.11.23	HedgehogsRus	Leaflets	15.00	SP	AJA
Internet	13.11.23	Village Hall	Room Hire	32.00	SP	AJA
Internet	13.11.23	Nicki Worsfold	Comms Co.	1230.00	SP	AJA
Internet	13.11.23	Rialtis	Annual Support	276.00	SP	AJA
Internet	13.11.23	GBC	Business Rates	561.00	SP	AJA
Internet	27.11.23	123 Connect	Domain Fee	44.40	RT	AJA
Internet	27.11.23	ELS Land	Boundary Report	2632.25	RT	AJA
Internet	27.11.23	Equals	Debit Card	500.00	RT	AJA
Internet	27.11.23	Village Hall	Room Hire	90.00	RT	AJA
Internet	27.11.23	GBC	Business Rates	561.00	RT	AJA
Cheque	27.11.23	British Legion	Grant	150.00	RT	AJA
<b>Total</b>				11866.74		

**Standing Orders and Direct Debits Currently In Force**

<b>Frequency</b>	<b>Payee</b>	<b>Amount £</b>	<b>VAT reclaimable</b>
Monthly	Surrey County Council - employer and employee pension contributions	£934.48	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £180.00	Yes
Monthly	Mr & Mrs Little (Storage)	£110.00	N/A
Monthly	Aerial Direct	£38.00	Yes
Monthly	Mobile Telephone O2	£12.00	Yes
Monthly	Salaries	£2705.06	N/A
Monthly	Smile It Office 365 Application	£81.60	Yes
Monthly	Village Hall	£583.33	N/A
Monthly	Parking Enforcement	£131.42	Yes
Quarterly	Car Park Lease	£807	Yes
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A